

SECRET

25 OCT 1968

IN REPLY REFER TO:
JOB 5234-A-DLT

adm-12.1 *Proposed notices*

MEMORANDUM FOR: Executive Director-Comptroller
Deputy Director for Science and Technology
Deputy Director for Plans
Deputy Director for Intelligence
Inspector General
General Counsel

SUBJECT : Proposed Revision of [] Reporting
Changes in CTVA

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1. The attached subject proposal is sent you for your concurrence or comment. The Director of Logistics proposed the revision to require reports only semiannually instead of quarterly on vehicle authorization transfers or vehicle type or category changes within the CTVA. He believes this reduced reporting cycle would still provide his office with adequate data.

2. Changes from the printed text are shown by crosshatching and scoring. Should you have any questions on this proposal, please refer them to [] Office of Logistics, extension []

3. Please send us your comments or concurrence within 20 workdays. A concurrence sheet is attached for your convenience.

[]
Acting Chief, Support Services Staff

25X1

Attachments: As stated

cc: D/L
SSA-DDS

DD/S&T
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GROUP 1
Excluded from automatic
downgrading and
declassification

25X1

HQ. INSTRUCTION SHEET

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S-E-C-R-E-T

GROUP 1
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declassification

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LOGISTICS

DRAFT A

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3. MOTOR VEHICLES. (No change in introductory paragraph)
- c. TVA's and CTVA's
- (1) through (5) (No change)
 - (6) Operating Officials shall report semiannually to the Office of Logistics ~~on a quarterly basis~~ transfers of vehicle authorizations and changes of vehicle type or category within their CTVA, with justifying information.
 - (7) (No change)

DISTRIBUTION: AB

(Job 5234-A-DLT)

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GROUP 1
Excluded from automatic
downgrading and